



NATIONAL AGENCY FOR FOOD AND DRUG ADMINISTRATION AND CONTROL

NAFDAC CORPORATE HQ:
Plot 2032 Olusegun Obasanjo Way,
Wuse Zone 7, Abuja
Tel: +234-9-6718008
E-mail: nafdac@nafdac.gov.ng
website: www.nafdac.gov.ng

LAGOS LIAISON OFFICE:
Central Laboratory
No 3/5 Oshodi Apapa Expressway
Lagos State.
Tel: +234-1-4730643

Your Ref: Our Ref: Date:

12th December, 2012

The Manger,
Public & Private Development Centre
1st Floor UAC Commercial Complex
272/273 Central Business District
Abuja.

ATTN: Seember Nyager

Dear Sir,

RE: REQUEST FOR PROCUREMENT DOCUMENTS AND INFORMATION ON;

**LOT 1: COMPLETION OF NAFDAC EXISTING BUILDING AT NO.1 ISOLO INDUSTRIAL ESTATE
APAPA EXPRESSWAY, LAGOS.**

**LOT 2: COMPLETION OF EXTERNAL WORKS AT NAFDAC EXISTING BUILDING AT NO.1 ISOLO
INDUSTRIAL ESTATE APAPA EXPRESSWAY, LAGOS.**

This is to acknowledge the receipt of your letter dated 13th December, 2012.

On your request, we wish to forward to you the following documents;

- I. Bidding documents issued to all bidders for the contract.
- II. List of all contractors that submitted bids for the procurement.
- III. Attendance sheet for bids opening.
- IV. Copies of the technical bids evaluation report.
- V. Copies of the technical bids opening.

However, the under listed documents would not be readily available due to our inability to award the contract as well as lack of funds to execute the project as at the time of this request. However, if the funds are available and contract awarded the remaining documents will be forwarded to you in due course.

- Copies of the minutes of Tender's Board meeting approving the winning bidder.
- Copies of the letters of award of the contract and the contract sum.
- Copies of the contract award document.
- Copies of the conditions of the contract and payment terms.
- Copies of bids rejection notices, if any.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'WILFRED A. SAYI', written over a horizontal line.

WILFRED A. SAYI

For: Director-General (NAFDAC)